2019 Queer Orientation
Planning Deadlines to Remember

A. **Wednesday, July 31st** (at noon/ 12 pm):
   **Deadline to send in Queer Orientation Event Submission Form**
   - Must include final date, time and name of event
   - Recommend brief one sentence description
   - Other details can be confirmed later on

   *We need this information by this date so that we can include your event in the QO info cards, which we will send to the printers ASAP so that it becomes available to all of us for orientation/ frosh week.*

B. **Wednesday, August 21st** (at noon/ 12 pm):
   **Deadline to send details for event pages on SGDO website**
   - Must include brief blurb and all groups hosting the event
   - Send these blurbs to Kathy Vi Mac (Program Coordinator, SGDO) at sgdo@utoronto.ca
   - These descriptions can continue to be updated throughout September

   *It is important to have a very brief blurb on each event online so that students can at least find some information by the time they receive the info card during orientation week. QO is at the end of September, so we need to keep students engaged and excited about QO events online.*

C. **Queer Orientation Week: Monday, September 23rd – Saturday, September 28th**

Your Next Steps:

1. Connect with your group’s exec team and potential collaborators to brainstorm event ideas for Queer Orientation Week.

2. Commit to a date, time and title for your event. Submit QO Event Submission Form (https://tinyurl.com/QOEventForm2019) by Wednesday, July 31st at 12 pm.

3. Work out event details (e.g. Create specific Facebook event pages for your event, add to your event description, etc.). Keep us up-to-date so that we can make sure to update our online promo. You can reach Kathy at sgdo@utoronto.ca.